

The "Tennessee Warning"

Independent School District No. 2155

Wadena-Deer Creek School

In accordance with the Minnesota Government Data Practices Act, Independent School District # 2155 is required to inform you of your rights as they pertain to the private information collected from you, but not to the public. The personal information we collect about you is private.

The information collected from you or from other agencies or individuals authorized by you is used to determine your qualifications for ISD # 2155.

You are not required to provide this information, however, it is necessary to determine if you qualify for employment. Disclosure of your Social Security number is voluntary, unless you are employed. If employed, you must disclose it in order to be in compliance with state and federal tax withholding laws. If you do not supply the required information, ISD # 2155 will not be able to consider you for employment. The use of the provided data we collect is limited to that necessary for the administration and management of the school district employment process. Persons or agencies with whom this information may be shared include:

1. Human Resources Department personnel
2. School District Administration
3. Administrators of Dept. where job openings occur
4. Managers and Supervisors in department of job opening

Unless otherwise authorized by state statute or federal law, other government agencies utilizing the reported private data must also treat the information as private.

You may wish to exercise your rights as contained in the Minnesota Government Data Practices Act. These rights include:

1. The right to see or obtain copies of the data maintained on you.
2. The right to be told of the contents and meaning of the data.
3. The right to contest the accuracy and completeness of the data.

To exercise these rights, contact the ISD # 2155 Human Resources Department which is the District Office.

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I have read and understand the above information regarding my rights under the Minnesota Government Data Practices Act.

Signature

Date & Print Name above